**SPRINT REVIEW MEETING - PA1**

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# **I. MEETING MINUTES**

| **Date:** April 6th, 2024  **Time:** 9pm - 10pm  **Location:** Google Meet | **Attendance:**   * Nguyễn Tấn Phát * Nguyễn Trọng Phúc * Nguyễn Dương Trường Sinh * Nguyễn Thị Ngọc Châm * Trần Minh Triết   **Absent:** None |
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# **II. AGENDA**

* **Review the last sprint**
* **Team building**

## **1. REVIEW THE LAST SPRINT**

* **What went well.** 
  + Cooperated and successfully completed PA1.
* **What problems and what caused the problems.** 
  + We mainly worked online last sprint. Therefore, work productivity is not really good.

➢ Solution: WE agree to change working times, prioritizing working directly together.

* **What can be done differently in the next sprint to improve the project?** 
  + Improve working style: more dynamic, more comfortable to share, more friendly,…
* **What lessons we could learn?** 
  + Teamwork.
  + Project Planning.
  + Write documents.